

Upper Tampa Bay Events Application

Event:	Event Date(s):
Point of Contact: _____	Business Name: _____
Phone: _____	Billing Address: _____
Email: _____	City _____ State _____ Zip _____

Vendor Types <i>Please select all rates that apply. PDF versions will auto-calculate.</i>	Single Day \$ Rate (s)	Three Day \$ Rate
Artisans, Crafters, Makers and Bakers (AC) vendors create and sell unique, handmade work, from art and carvings to sauces and jellies.	\$ 75	\$150
Business vendors (BV) are organizations involved in commercial, industrial, or other activities by producing or selling goods or services.	\$150	\$300
Snack Vendors (SV) offer limited products normally consumed on site. such as popcorn, shaved ice, or specialty drinks like lemonade stands.	\$175	\$375
Food Vendors (FV) provide a variety of food items or complete meals, such as hamburgers/BBQ, along with side items like fries or vegetables.	\$250	\$550
Adjacent 10x10 space is discounted and intended to help a single business expand. Multiple business may not join to use this option.	\$100	\$150
Business Square is a large 20x20 quad with four open sides.	\$300	\$700
Premium Package: is an additional cost to the vendor type fee and includes a 10x10 tent, one 8ft table, and two chairs that will be set up.	\$200	\$200
Power. Electricity may be available for low-power uses, such as LED lights. Halogen bulbs, refrigerators, or heating elements are not allowed.	\$ 25	\$ 25
Water. Access to a potable water source may be available for low-pressure uses. The UTBC does not provide hose extensions.	\$ 25	\$ 25

Non-member Total Price:

Member Discount = Member Savings!

*For the best discounts & savings click [HERE](#) to join at UTBChamber.com

UTBC Member Price:

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** Vendors must provide descriptions and, if applicable, photos of their offerings to aid our selection and approval process. This helps ensure variety for customers and reasonable exclusivity for vendors.

Payment information: Checks payable to UTB Chamber of Commerce	Check number:
Credit Cards: <i>VISA / MC / AMEX.</i> Secure payments are available with online registration.	
Name on Card:	Exp Date:
Card number:	CVC#:

*** By submitting this form, I authorize the UTB Chamber to process payment as indicated above ***

Print Name

Signature

Date

UTBC Vendor Rules and Regulations

1. Application & Space. The Upper Tampa Bay Chamber (UTBC) retains the right to accept or decline any vendor application and displayed products. To ensure the safety of patrons and occupied spaces, all vendors must be set up before the designated time; late arrivals may lose their space without a refund. Spaces must be staffed and operational during all event hours; early breakdown is prohibited without approval and may impact future participation. Vendors must keep their spaces clean and organized; UTBC may inspect spaces and request changes. Vendors are responsible for their spaces, employees, and patrons. All vendor activities must be restricted to assigned spaces; roving vendors are not permitted.
2. Power and Water. Vendors should be self-sufficient for their setup and operation. Some locations may provide power and water for an additional fee. Power is designated for low-voltage items, such as LED lighting. High-power items, such as halogen bulbs, refrigerators, or heating elements, are not allowed.
3. Conduct & Products. No vendor activities, including the projection of light, sound, or smells, may directly interfere with another vendor. Only items categorized in the application may be sold; unapproved items are subject to removal. This helps ensure reasonable exclusivity and respectfully supports all vendors.
4. Liability & Insurance. By participating, Vendors agree to these rules, certify that they have adequate insurance, and release the Upper Tampa Bay Chamber of Commerce, the host location, and their affiliates from any liability for damage, injury, or loss. Vendors are also responsible for securing their assigned spaces and belongings. Vendors waive claims for loss or damage due to utility failures, weather, or unforeseen events and are accountable for any damage they cause. Please note that some events, host locations, and/or business types may have “Additionally Insured” requirements.
5. Food & Snack Vendors. Before any application is approved, all vendors who prepare, cook, or handle food must strictly follow the relevant permits. For events within the City of Oldsmar, there is a formal checklist that must be completed in order to be added to the “Oldsmar Approved Food Vendor List.”
6. Alcohol. NO vendor is permitted to serve alcohol without express consent.
7. Safety. Safety is an inherent part of the planning process; anyone can raise safety concerns with UTBC staff. Any unsafe condition should be addressed immediately. Vendors shall maintain a safe environment or are subject to removal. Moreover, all illegal substances and weapons are prohibited.
8. Animals. Our spaces are pet-friendly; however, all animals must be leashed and non-disruptive to others. Owners are responsible for their pets' behavior and actions. The UTBC reserves the right to have owners remove pets from the event area.
9. Event Weather. This outdoor event occurs rain or shine. Vendors accept all weather risks and waive claims against UTBC for cancellation, delays, or curtailment due to weather. If hazardous conditions arise or if directed by relevant authorities, UTBC may delay or end the event for safety reasons. The potential to reschedule will be reviewed on a case-by-case basis.
10. Refunds. Refunds for vendor spaces will only be considered in exceptional circumstances and on a case-by-case basis.

*** I have read, understand, and will abide by all policies listed above ***

Print Name

Signature

Date